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**VIA ECF**

Hon. Sarah L. Cave  
United States District Court  
for the Southern District of New York  
500 Pearl St., Courtroom 18A  
New York, New York 10007

**Re: *Mason v. Ethical Culture Fieldston School*, 23-cv-1402-JPO-SLC,  
*Wright v. Ethical Culture Fieldston School*, 23-cv-1874-JPO-SLC, and  
*Melendez v. Ethical Culture Fieldston School*, 23-cv-4917-JPO-SLC**

Dear Magistrate Judge Cave:

I write on behalf of all Defendants in *Mason v. Ethical Culture Fieldston School* and *Wright v. Ethical Culture Fieldston School*, and on behalf of Defendants Ethical Culture Fieldston School, Jessica Bagby, Kenny Graves, and Joe Algrant in *Melendez v. Ethical Culture Fieldston School*. Per your standing order, “the person who attends the conference must be the person with ultimate responsibility for determining the amount of any settlement.” Standing Order Applicable to Settlement Conferences ¶ 7. Because the school’s representative will have full settlement authority, not subject to any input from anyone else (including any insurer), Defendants respectfully request that they be allowed to proceed with just the school’s representative present.

Respectfully submitted,

/s/ Alan E. Schoenfeld  
Alan E. Schoenfeld